



Toy Library TERMS OF MEMBERSHIP AND TOY HIRE

All toys are loaned upon the following conditions:

- a) Children must be supervised by a responsible parent/carer at all times whilst visiting the Toy Library.
- b) It is your responsibility to ensure that the toy / equipment you choose to hire is suitable for the age of the child for whom it is intended. Children must be supervised whilst using equipment / toys hired from the Toy Library.
- c) All toys are loaned on a 4 weekly basis. Toys may be renewed for a further 4 weeks, providing they are not required by another member.
- d) All toys borrowed from the Toy Library must be treated with care and respect, and returned to the Toy Library clean and in good condition.
- e) Please do not leave any toys or equipment outside the Toy Library door. You are responsible for the toys and equipment until they are received in person by the Librarian.
- f) Any toy returned more than 2 days late will be subject to an overdue fee, equating to the cost of one months hire. For each subsequent overdue period a month's hire charge will apply.
- g) Any toy lost, or broken beyond repair, will be charged to the borrower at its acquisition cost.
- h) This is an annual agreement. Payment of renewal membership fees implies acceptance of these terms for an additional 12 months.
- i) The Toy Library reserves the right to vary the Terms without prior notice. Members will be notified of any changes.
- j) As part of our Data Protection Policy, all personal details will be kept on our computerised Toy Base Data System, accessed by authorised Toy Library personnel only.
- k) You must inform the Toy Library immediately if your membership card is lost or stolen as you are responsible for any toy hired out on it.
- l) Toys hired out on your membership are for your use only.
- m) When you become a member of the Toy Library you are automatically given Standard membership to Children's Links Membership Service.
- n) Should these terms not be adhered to, the Toy Library reserves the right to terminate your membership at any time. No refund of membership fees will be due. Any outstanding monies due will become immediately payable.

Head Office: Holland House, Fortuna Horncastle Business Centre, Mareham Road, Horncastle Lincolnshire LN9 6PH | **TEL:** 0845 373 0645 | **FAX:** 0870 460 4061

Company Limited by Guarantee in England and Wales | Registered Charity Number 1071058
Registered Office: As above | Company Number 3484661

Committed to improving the life quality and experiences of children, young people and their families

